

Officers' Meeting Agenda

- I. Celebration/Successes
 - End-of-year holiday parties/potlucks are happening!
 - Michael appeared visibly relieved, that annual reviews are all done :)
- II. Approval of November Meeting Minutes
 - Approved by Drea, seconded by Michael
- III. Committee Reports:
 - NLS Vendors Call – Traci/Michael
 - Discussion of implementing a “reason for inactivation” feature in KLAS, reactivating patrons who were marked as inactive, keeping historical data for patrons who were inactivated/reactivated (PIMMS does keep that data for up to six months, after which it is scrubbed from the system)
 - Tracking last-served date: KLAS was in the process of testing this feature, but may be finished by now
 - Data-entry, for out-of-state services: if a library sends a Braille reader to a patron in another state, ensuring PIMMS is able to track that correctly. Perkins is one of the braille-lending libraries that Keystone is working with to keep track of machines loaned to *other* network libraries.
 - MACH Modernization project: ran into some issues when finding duplicate CMLS codes. Keystone is reviewing FAQ related to this issue. Working toward libraries taking over magazine distribution.
 - Tim at Iowa is retiring (Tim developed the ILS system used for their library); their goal is to complete any MACH work before he leaves. This will be a good test for the modernization project.
 - Logistics Committee – Maureen (No meeting this past month)
 - Program Committee – Sara not here to report
 - Drea mentioned the committee spoke more about planning for January’s session
 - Robin has been contacted, to see what she would like to have as an IRC topic in February. There is an idea for a Keystone topic, so that instead might possibly be held in February, with IRS moved to March.
 - The committee is hoping another IRC representative can join; they are reaching out to Robin for help in finding a volunteer.
 - KDAC – Traci
 - Dan Malosh at Minnesota is stepping down as Chair but will still be part of the committee. Jesse McGarity will take on this position!
 - Zoleinna Schar is also stepping down, so KDAC will need a new small library representative.
 - From Keystone: latest KLAS developments, APH approved the latest orders submitted through the API to production, Oklahoma’s Accessible Instructional Materials Center will submit a few more orders, APH expanded the quota eligibility and added support for the new IDEA (Individuals with Disabilities in Education Act) category to support the 2024 census, and the development of the first phase of track shipments is nearing completion.

- Next up for IRC development: the APH census export screens, removing student information function, and generating invoices for material requests.
 - Next up for LPBD development: more PIMMS fixes, patron transfer functionality, resuming new OPAC testing and refinement, scribe OS updates are now being rolled out at customer sites/will update scribes to Blue-tooth server, KLAS bug fixes, accessibility issues, batch update items are loading the wrong batch criteria, branch libraries are not updated correctly (affecting multi-branch libraries), upgrade to PHP8 and the latest WooCommerce, KLAS user sites are getting updated.
 - Dan brought up patron preferences cleanup on KLAS accounts.
 - KLAS user experience improvement survey: focus on asking questions around areas that can be delivered. Currently the survey is very LPBD-question heavy, so the hope is to include more IRC questions as well.
 - There will be survey planning meeting on January 2nd, to work on verbiage, and officially launch the survey in January.
 - Keystone Updates – Drea
 - Upcoming roundtable
 - Looking forward to a successful mini conference in 2024 and getting insight this spring for the upcoming conference in Indianapolis. Drea will be doing a site-visit in Indianapolis this spring.
- IV. Old Business
- Getting the survey out, pushing the PIMMS blog, getting excited for a new year of service!
- V. New Business
- Nothing to report.
- VI. Missives:
- December: Traci
 - January: Sara
 - February: Maureen

Next meeting is January 25th, at 2pm ET.