

## 7/30/24 – KLAS Officers Meeting

### Officers' Meeting Agenda

- I. Celebration/Successes
  - This was Traci's last meeting, as the KLAS Officers President. Stepping down as President, but not from the group itself just yet. Maureen Dorosinski will now take on the role. She reported her location is down 3 positions but they have received applications, interviews are being set up, and they hope to soon be fully staffed.
  - This also marks Michael's last meeting as immediate past president (the group all wore concert tees in music-loving-Michael's honor!)
  - Maureen reported on her library's Summer Reading Program, including 109 registrants for their "Every Book Counts" contest! They also had "Reading Bingo" and a cooking program. They will also have an in-person, "Get Crafty" program for adult patrons.
  - Michael reported 3 staff members from his library will be able to attend the NLS conference in DC (3 staffers from Sara's library are also attending). Michael also mentioned his library will have a new position: NFB Newsline support, whose tasks will include serial production.
  - Josh's library utilized bingo cards for their SRP as well, which so far has been going well. 2 of their staff will be at the conference!
  
- II. Approval of May Meeting Minutes
  - Maureen motioned to approve, seconded by Traci
  
- III. Committee Reports:
  - NLS Vendors Call – Traci
    - Work on data entry for out-of-state Braille services is now complete (this includes tracking machines and materials for patrons who live in one state but are served by out-of-state sources for their Braille).
    - Implementing first and last name fields for institutional accounts should be finalized by KLAS
    - Everyone should now be up and running with magazine modernization. Because Talking Book Topics comes with a form, that is the one title left to be figured out.
    - Tracking for machine warrantees was discussed.
    - Parental acknowledgement on juvenile accounts is also being looked at. Accounts without the acknowledgement by January 22, 2025 may be suspended, though KLAS stated this is not a preferred solution.
  - Logistics Committee – Maureen
    - The committee met to discuss keynote speakers. Options include a gentleman who is very active in the Special Olympics, and has published works/conducted public speaking engagements on the subject. Judy will meet with him, as well as another presenter idea, the director from a local, visually impaired preschool service as a backup. A representative from a local resource, similar to Newsline (WFYI?) may present as well.
    - They spoke about speaker and attendee gifts for the conference.

- The group looked over conference registration deadlines: online attendees before December 17, with a \$85 early-bird discount, \$100 after December 18<sup>th</sup>. In-person deadline, \$200 before December 17<sup>th</sup> and \$250 for December 18-February 16, 2025. After February, late-fee registration would be \$300.
  - The committee looked at program timelines: open call for proposals is going on through August 26<sup>th</sup>.
  - Unfortunately, the Indianapolis Speedway Museum will be closed for renovations during the conference. An alternative outing might be the Eiteljorg Museum, which is within walking distance. The NCAA Hall of Champions and the Indiana State Museum also came up.
  - Katy drafted logo options! The group liked one in particular.
- Program Committee – Sara
    - The group reviewed the proposal form for conference sessions; the form was approved and will be uploaded to Klaus Users site. Now a call for proposals can officially be sent out, with a deadline of September 20<sup>th</sup>. Sara will send a reminder immediately following Labor Day.
    - They reviewed session ideas submitted via the pre-conference survey (NLS content, Web OPAC, outreach, RA, and reports). Other responses from the survey were reviewed, including those who plan to attend in person.
    - Discussed the August session, which will be in the format of a “meet and greet” involving members of each committee, discussing what they do. The next meeting will focus on September’s training.
  - KDAC – Michael
    - The group discussed fixes for payments and invoicing at IRC sites.
    - Fixes to 13-digit ISBN field that allows them to display properly.
    - Looked at tracking numbers on packing slips/documenting.
    - LBP discussion topics included: changing patron status to selection other than “active” can cancel duplication orders, last/first names within institution accounts, situations in which a patron’s reserves might be deleted.
  - Keystone Updates – Drea
    - Keystone just held their duplication on demand statistics webinar. Recording is up.
    - There are 5 reservations reserved for LBP admin training. One slot is left. IRC training will be available in November.
    - Drea is working on getting registration set up for the 2025 conference.
- IV. Old Business
- Discussion of officer members’ tenure ending, and who can take over their committee reports. Josh can report on KDAC calls. Josh is also willing to be part of Logistics!
- V. New Business
- The presidential baton has been passed to Maureen! Everyone made and shared thank you cards to thank Traci for all her time and hard work!
- VI. Missives
- August: Josh
  - September: Sara

- October: Maureen
- November: Michael

The next meeting will be Thursday, September 5<sup>th</sup> at 2:00 pm (this will be a special, pre-conference meeting). The August meeting will be on Tuesday, August 20<sup>th</sup> to accommodate the meet-and-greet program scheduled for the 15<sup>th</sup>.