**1/19/2022 KDAC Minutes Agenda**

Members present-Sam Lundberg, Shawn Lemieux, Crystal Grimes, Ricardo Cisneros, Cristina Quintana, Diane Keadle

Keystone Staff present-Drea Callicutt, Kyle Honeycutt, Katy Patrick

Welcome

1) Keystone IRC Items:

1. Removing Graduated Students
* This is a new function that needs to be added to KLAS
* This function will allow you to get rid of graduated students in the system but still maintain statistics and transactions
* Remove student name from the record and what other personally identifiable information should be removed?
* Would like to apply the function as a bulk action rather than one individual at a time
* And or create a holding ID that is randomized, add this feature to batch patron status review
1. APH Integration Update
* In progress
* The ability to submit an order exists
* There were certification errors to work through
* Everything is ready to be deployed for the next release
* The next step is to process what APH returns
1. APH Census Functionality Update
* A small number of IRC’s are using a PDF that then has to be entered manually
* Others are using the web ordering functionality
* A small user interface will be added to export and use the KLAS function
* All information exchanged is secure

2) Open IRC & Mixed Interest

* IRC is trying to inventory their resources. Can everything that does not have a location be deleted? KLAS will investigate the possibilities

3) Keystone LBPD Items:

1. Nightly Series - anthology vs single volumes
* Improving series selection and making it so that KLAS can choose the next books in the series.
* There will be two KLAS ID’s: one for the anthology and one for the books in that anthology
* This would impact the way the statistics are counted 3 books versus 1 anthology
* A suggestion is to prioritize the highest DB number which would indicate the best recording quality
1. Quick Request - do Service Queue items need Request?
* You should not have lots of items in a patron’s service queue (400) they won’t go anywhere
* If they request more than they read swap quick request back to request
* Add a function to fix series sequence in the service queue, this could be a default or a toggle? Or add a checkbox that says make this one series in order.
* Add item to service queue but add a note that says there is an error, and the item will automatically be added as a request
* Or check box for obey max queue size?
1. Service Queue Add Date - Leave blank or estimate for back data?
* Currently, there is no add date on the service queue on the record
* KLAS is going to add a date to the service queue for each record new record
* This would create the need for a service date for those who have service queues that were converted to DoD prior to this point.
* KLAS will add an estimated date for those patrons
1. Fill Queue Performance Improvements
* There will be a maintenance window every Friday 4-6 a.m. EST
* The intent is to make things run smarter and faster

4) Open LBPD Business

* Question-how much work would it be for scribe to distribute NLS magazines? This could be done with NLS magazines
* KLAS is going to need the files from NLS
	+ Serials get bumped to the top of the patron queue, but it does not trigger a DoD to be created.
	+ There may be an issue with naming conventions

Next Meeting/Adjourn-next meeting 2/16/2022 at 2 ET and 11 PST